

HOW TO OPERATE THE EQUIPMENT IN THIS ROOM



If the screen is not down and the projector is not on, press POWER in the top left corner. The screen will come down and the projector will turn on. This can take up to a minute.

TO USE THE COMPUTER - Press PC

TO USE A LAPTOP - Press LAPTOP

TO USE THE DOCUMENT CAMERA – Press DOC CAMERA

DISPLAY MUTE – Press this button to turn off the projector image so that you can work on something privately

VOLUME

If you cannot hear your source, you can turn the volume knob to the right to increase the volume. If you don't notice a change, check the volume button on the bottom right of your screen and make sure it is not on mute, like the image below.



To turn off the projector, press POWER. The projector will turn off and the screen will go up.