

# Agenda

## UFCD Faculty Assembly Steering Committee Meeting

April 21, 2008

12:00-1:00 pm, D4-16

1. Approval of the minutes of the last meeting (March 26, 2008)
2. Potential agenda items for May Faculty Assembly meeting
  - a. Guest speaker: Dr. Debra Walker-King
  - b. Research Awards/New Faculty Powerpoint/Introductions
  - c. Present election results and announce Dr. Clark as ADEA Council of Faculties representative
  - d. Conduct run-off election for Student Affairs (break tie between Dr. Enrique Bimstein and Dr. Uma Nair)
  - e. Elect full professor for Steering Committee (to replace Dr. Walker)
  - f. Election of chairs and vice chairs (need visual for voting process)

### Chairs

Clinical Affairs and QA  
Student Affairs  
Faculty Development

### Vice Chairs

Clinical Affairs and QA  
Student Affairs  
Faculty Development  
Curriculum Committee  
Information Technology

- g. Should there be clarification where there is no vice chair for a committee specified in the constitution and bylaws (Admissions, Advanced Education, SPEC, Strategic Planning, Steering Committee)? Should the bylaws state that the secretary of Faculty Assembly serves as the vice chair of the Steering Committee?
- h. Teacher of the Year announcement – Dr. Primosch (5 min.)
- i. Introduction of Wallace McLendon, HSC Library Director – Gail Mitchell (could this be done in July?)
- j. Demo of MedEdPortal – Gail Mitchell (5 min.)
- k. Dean's comments – Dr. Dolan

3. Old Business

- a. Still need language from Research Committee on student members, chair position for Constitution & Bylaws revision
- b. Remaining items on Dr. McArthur's list/training for chairs, new members and support staff for faculty committees
- c. Committee service form – Dr. McArthur
- d. Change language in Constitution & bylaws to include agenda items but eliminate specified order of items/Do we want to include as a standing item having a faculty committee chair present at each meeting? – draft revised language.

4. New Business

- a. Faculty marshall for commencement
- b. Consideration of change in Faculty Assembly to Fridays from Dr. Marcio Guelmann
- c. Consideration of change in time of meeting to 8:00am based on last meeting's discussion
- d. Request from Prosthodontics regarding departmental representation on faculty committees (see email of 4/15/08)
- e. Faculty and staff "911 guide/contacts for students in distress" – Dr. Xirau-Probert – agenda item for July meeting?
- f. Suggestion from Dr. Tomar to have Diane Farb, General Counsel for UF speak at an upcoming faculty assembly meeting (see email of 3/24/08)

4. Other issues?